

Illinois Department of Public Health  
Division of Emergency Medical Services and Highway Safety

EMT Relicensure *Recommendations*

January 2004

EMTs at all licensure levels are required to obtain 120 hours of continuing education within a four year period. They are also required to hold a current CPR card. It is strongly recommended that a yearly practical examination be included in the requirements for the EMT-Intermediates and EMT-Paramedics. Repetition of a specific class session within a twelve month period will not be accepted for credit. A wide variety of educational programs meet the intent of the National Standard Curriculum. These recommendations should be considered guidelines only. Other programs may be appropriate.

ACTIVITY	DOCUMENTATION	HOURS	COMMENTS
PHTLS,BTLS PALS, ACLS	COPY OF CERTIFICATE	16	
PALS, ACLS RENEWAL	COPY OF CERTIFICATE	8	
CLINICAL ROTATIONS	SIGNED SYSTEM FORM	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS
AMBULANCE RIDE TIME	COMPLETED, SIGNED FORM FROM PROVIDER AND PRECEPTOR-- INCLUDE:DATE, TIME STARTED & COMPLETED	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS MUST BE COMPLETED OFF DUTY
IDPH APPROVED CONTINUING EDUCATION PROGRAM	CERTIFICATE OR COMPUTER RECORDS MEETING STANDARDS	HOUR/HOUR	MUST HAVE RECEIVED PRIOR IDPH APPROVAL--NO MORE THAN 25% ON SAME SUBJECT
INSTRUCTION TEACHING	COPY OF LETTER FROM EMSMD OR SIGNED APPLICATION & SCHEDULE	2 TEACHING HOURS=1 HOUR CREDIT	NO MORE THAN 50% OF REQUIRED HOURS. NO MORE THAN 25% TAUGHT IN SAME SUBJECT. ONE HOUR MAXIMUM FOR PREPARATORY TIME

			PER CLASS.
EVALUATOR OR CLINICAL PRECEPTOR	LETTER FROM COORDINATOR OR LEAD INSTRUCTOR	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS
DISASTER DRILL, I.E., TRIAGE, MOULAGE, ETC.	LETTER FROM EMS COORDINATOR/ EMSMD	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS
CPR CERTIFICATION	COPY OF CERTIFICATE	3 HOURS EVERY 2 YEARS TOTAL	MAXIMUM: 6 HOURS OVER 4 YEAR PERIOD
CPR INSTRUCTION COURSE	COPY OF INSTRUCTOR CERTIFICATE	2 HOURS=1 HOUR	MAXIMUM: 16 HOURS OVER 4 YEAR PERIOD
FIRE FIGHTER 11 COURSE-EMS/ MEDICAL PORTION	CERTIFICATE OR COMPUTER RECORDS MEETING STANDARDS	HOUR/ HOUR	MAXIMUM: 28 HOURS
NURSING/ MEDICAL/ PHYSICIAN'S ASSISTANT COURSE	EVIDENCE OF COURSE COMPLETION	2 HOURS PER EACH COLLEGE CREDIT HOUR	
OTHER HEALTH RELATED COURSES	EVIDENCE OF COURSE COMPLETION	1 HOUR PER EACH COLLEGE CREDIT HOUR	
PREVENTION PROGRAMS, I.E., (BUCKLE UP, DRUGS, HANDGUNS)	EVIDENCE OF HOURS OF PARTICIPATION OR COORDINATION OF PROGRAM THAT WAS DEVELOPED	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS
PARTICIPATION/ OBSERVATION: SURGERY, PHYSICAL THERAPY, CHILDBIRTH, AUTOPSY	WRITTEN STATEMENT FROM CHARGE NURSE OR PHYSICIAN REGARDING ATTENDANCE AT: LAMAZE CLASSES PLUS BIRTH OF BABY, SURGERY, ETC.	3 HOUR MAXIMUM	ONCE PER LICENSE PERIOD
AUDIT OF EMT B,I,P COURSE	CERTIFICATE OR COMPUTER RECORDS MEETING STANDARDS	HOUR/HOUR	TOPICS MUST BE LICENSE APPROPRIATE
EMS/ PREHOSPITAL OUT OF STATE SEMINARS, CONFERENCES	PROOF OF ATTENDANCE & COPY OF AGENDA	HOUR/HOUR	
VIDEO TAPE, MAGAZINE CON ED	LETTER FROM EMS/COORDINATOR, SUPERVISOR, EMSMD. COPY OF	HOUR/HOUR	MUST BE EMS OR PREHOSPITAL RELATED

	COMPLETION CERTIFICATE		
EMERGENCY MEDICAL DISPATCHER COURSE	COPY OF COMPLETION CERTIFICATE	4 HOUR MAXIMUM	APPLICABLE FOR EMT BASIC LEVEL ONLY
NHTSA CHILD PASSENGER SAFETY TECHNICIAN PROGRAM	COPY OF COMPLETION CERTIFICATE	8 HOUR MAXIMUM	APPLICABLE FOR ALL EMT LEVELS I.E., BASIC, INTERMEDIATE, PARAMEDIC
TRAUMA NURSE SPECIALIST COURSE	COPY OF CERTIFICATE	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS
TRAUMA NURSE SPECIALIST REVIEW COURSE	PROOF OF ATTENDANCE	HOUR/HOUR	
APPROVED INTERNET SITES <a href="http://www.EmCert.com">www.EmCert.com</a> <a href="http://www.EmInet.com">www.EmInet.com</a> <a href="http://www.ems-ce.com">www.ems-ce.com</a> <a href="http://www.Medic Ed.com">www.Medic Ed.com</a>	COPY OF COMPLETION CERTIFICATE	HOUR/HOUR	NO MORE THAN 25% OF REQUIRED HOURS  SYSTEM APPROVAL REQUIRED

Revised 11-20-03